

RECORD OF PROCEEDINGS

Minutes of

Meeting

June 2, 2020- REGULAR SESSION

DAYTON LEGAL BLANK, INC. FORM NO. 10148

RECORD OF PROCEEDINGS

Held _____ 20_____

~~Minutes of BOARD OF TRUSTEES - BATAVIA TOWNSHIP~~

The Board of Trustees of Batavia Township met for a regular session at 6:00 p.m. Tuesday, June 2, 2020, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Sauls, Mr. Perry, and Mr. Parsons. Also present were Jennifer Haley, Fiscal Officer: Ken Embry, Service Director: Denise Kelley, Zoning Administrator: Adele Evans, Township Administrator: Deputy Kidder, Clermont County Deputy: and Dave Frey, Law Director.

APPROVAL OF AGENDA AND MINUTES

Mr. Perry motioned the Batavia Township Board of Trustees approve the June 2, 2020 agenda as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons yes
Mr. Perry yes
Mr. Sauls yes Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve the minutes of the April 27, 2020 special meeting, and the May 5, 2020 regular meeting as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Sauls yes
Mr. Parsons yes Motion carried

FINANCIAL REPORTS

Ms. Haley gave the May financial reports.

Mr. Perry motioned the Batavia Township Board of Trustees approve the May financial reports as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Parsons yes Motion carried

SERVICE DIRECTOR REPORT

Mr. Embry gave an update on the 2020 Road Paving Program. There were five bids. The lowest bid was \$193,814.24 received from Barrett Paving.

Mr. Embry secured three proposals/bids for the curb repair.

There is some slippage on Elkick Road near a previous landslide that was fixed. Mr. Embry is working with the Engineer's office about this issue. There are potential grant opportunities through the Ohio Public Works Commission program.

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DEPUTY REPORT

Deputy Kidder gave the May 2020 crime report. There was a 44% increase in offense reports, 161 for May. This increase was due to Covid-19. Drug offenses were the highest crime type. There were 34 adult arrests and 1 juvenile arrest. There were 111 business checks.

TOWNSHIP ADMINISTRATOR REPORT

Mrs. Kelley gave her May report and Brad Harris' Zoning Inspector report. There were 71 zoning permits.

Mrs. Kelley gave an update on the Zoning Commission and the BZA.

Mrs. Kelley spoke about text amendments to the zoning resolution and the need to schedule a special meeting for a work session. The Trustees decided to conduct a work session on June 23 beginning at 2:00 p.m. Appropriate notice will be provided.

TOWNSHIP ADMINISTRATOR REPORT

Adele Evans provided the park updates. The state has extended orders for playgrounds, among other things, to remain closed until July 1st, or until orders are revised. This also includes our basketball courts, picnic shelters, and community center rentals.

Mrs. Evans gave an update on the restroom project and picnic shelters.

The baseball complex is ramping up with games. They will be following protocol for cleaning due to Covid-19 and the concession stand manager will be paid appropriately based on weekday versus weekend games for cleaning services provided during the games.

The Back The Blue Car Show, scheduled for August 1, will be moved to Starlite Drive-In this year.

Mr. Perry motioned the Batavia Township Board of Trustees donate \$300.00 to the VFW for the Memorial Day flags placed in Batavia Township cemeteries. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Mrs. Evans gave an update on Amelia. The meeting next Monday will most likely be canceled.

Mrs. Evans will be attending the public hearing tomorrow for the CUC Annexation.

Mrs. Evans spoke about the Ross Road vacation. The Trustees decided to hold a special meeting at 5:00 p.m. on July 7 to discuss the vacation request. Ms. Evans will send out notices to the affected property owners.

COMMITTEE REPORTS

Mr. Sauls gave an update on the Central Joint Fire District. There was a special meeting to approve three new hires.

Mr. Perry spoke about the Batavia-Union Cemetery who will meet tomorrow and next week. There will be a new board member. The annual joint meeting of the Village Council and the

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Batavia Township Trustees will be at 5:30 on June 8, 2020 at the Village of Batavia village hall. Mrs. Evans will make a notice about the meeting.

PUBLIC PARTICIPATION

Tim Rosser, 34 Hummingbird Way, had a question about the grass cutting of the lot behind CVS on Oak Street. The grass is extremely tall right now. Mr. Sauls asked Ms. Evans to follow-up with Pierce Township on the high grass issue on the jointly owned property.

Renee Gerber had a question about the canine park and the status of it moving locations. Mr. Sauls stated that the K-9 Memorial Board was provided options of several locations at our community park and that the township is waiting to hear back from them.

OLD BUSINESS

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 06-05-2020** amending **Resolution 03-01-2020** requesting the township road name change request for Charmalee Drive off State Route 132 be amended to Houser Lane rather than Clementine Court. This request is because of feedback from residents on Virginia Drive. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

NEW BUSINESS

Mr. Sauls motioned the Batavia Township Board of Trustees appoint Rex A. Parsons to serve on the Batavia Union Cemetery Board, replacing Randy Perry, and serving through December 2021.

Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve **Resolution 06-01-2020** as it relates to transfer of funds from the General Fund 1000 to Debt Service Fund 3101 in the amount of \$78,000 appropriated to fund such payments in the 2020 budget, and furthermore authorizes the first payment due June 1, 2020 of \$5,403.09 payable to Park National Bank, and is retroactive to May 16, 2020. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 06-02-2020** as it relates to approving the 2021 Tax Budget. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 06-03-2020** regulating the registrations of and solicitation by transient vendors operating within Batavia Township. Mr. Parsons seconded the motion. On the roll being called:

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Mr. Sauls yes
Mr. Perry yes
Mr. Parsons yes Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees award the 2020 Road Paving Project to Barrett Paving Inc. as the lowest and best bid of \$193,814.24, and to appoint Ken Embry as the prevailing wage coordinator for the project. Additionally, it was requested of Mr. Embry to work with Barrett on including the additional roads in CrossPointe Subdivision that had to be removed due to adding Amelia Park road. This additional work should not exceed a total contract amount of \$250,000 when including the initial bid amount. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Parsons yes Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve contracting with D.J. Drew Co. to provide curb repairs for certain streets in CrossPointe and Amelia Park subdivisions in the amount of \$11,700.00. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons yes
Mr. Perry yes
Mr. Sauls yes Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve contracting with Kent Bradley Roush Architects, LLC in the amount estimated not to exceed \$1,550.00 for architectural design services related to the Batavia Township Community Park Restroom Project and Picnic Shelter Renovation Project. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons yes
Mr. Sauls yes
Mr. Perry yes Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve contracting with Canter Realty, LLC in an amount not to exceed \$3,900.00 for appraisal services related to ten (10) vacant properties in the former Village of Amelia per the proposal dated May 29, 2020, and furthermore requests that Pierce Township Board of Trustees reimburse Batavia Township Board of Trustees for fifty-percent (50%) of the cost. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons yes
Mr. Perry yes
Mr. Sauls yes Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 06-04-2020** as it relates to a joint resolution amending board selection of Central Joint Fire/EMS District, to two year term dates beginning 7/2020 thru 6/2022, with Batavia Township Trustees making the first appointment. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Parsons yes Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees accept the following roads within Amelia Park Subdivision into the Batavia Township road system effective immediately

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for a total accepted road mileage of 0.385 miles. Roads included: Wooded Ridge Drive (0.202 miles); Tall Oak Lane (0.102 miles); and Charmalee Drive (0.081 miles). Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

EXECUTIVE SESSION

Mr. Parsons motioned the Batavia Township Board of Trustees move into Executive Session to discuss pending litigation related to the Amelia dissolution. Mr. Perry seconded the motion at 7:46 p.m. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

REGULAR SESSION


The Batavia Township Board of Trustees returned to Regular Session at 8:31 p.m.


Mr. Parsons motioned the Batavia Township Board of Trustees have Adele Evans approach attorney Scott Phillips with Frost Brown Todd relative to understanding CRAs and TIFs. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 8:33 p.m.


 Jim Sauls,
 Chairman


 Jennifer Haley
 Fiscal Officer