

RECORD OF PROCEEDINGS

Minutes of

Meeting

May 5, 2020- REGULAR SESSION

DAYTON LEGAL BLANK, INC., FORM NO. 10148

RECORD OF PROCEEDINGS

Held \_\_\_\_\_ 20\_\_\_\_\_

Minutes of BOARD OF TRUSTEES - BATAVIA TOWNSHIP

The Board of Trustees of Batavia Township met for a regular session at 6:00 p.m. Tuesday, May 5, 2020, at the Batavia Township Community Center.

**CALL TO ORDER**

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Sauls, Mr. Perry, and Mr. Parsons. Also present were Jennifer Haley, Fiscal Officer; Ken Embry, Service Director; and Adele Evans, Township Administrator.

**APPROVAL OF AGENDA AND MINUTES**

Mr. Perry motioned the Batavia Township Board of Trustees approve the May 5, 2020 agenda as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve the minutes of the April 2, 2020 regular meeting as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

**FINANCIAL REPORTS**

Ms. Haley gave the April financial reports. The dividend was received from the Bureau of Workers Compensation.

Mr. Perry motioned the Batavia Township Board of Trustees approve the April financial reports as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

**SERVICE DIRECTOR REPORT**

Mr. Embry gave an update of mowing of the roads and around township signs.

The Oddfellows cemetery had some fencing that needed repairs, restoration. The Oddfellows and Church Street cemeteries have been added to the mowing contract.

Mr. Embry reported on the ditching and patching which included five damaged pipes.

The 2020 Paving Program is estimated at \$214,000. This includes the roads proposed for 2020.

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20

## TOWNSHIP ADMINISTRATOR REPORT

Adele Evans provided the Zoning Dept. report. Three cases are coming up on May 11: two size variances for accessory buildings and rear yard setback for a deck. Billingsley is moving forward with the record plat approval. Estrella is moving forward with phase 4 of platting which includes 34 building lots in that development.

Mrs. Evans gave the Zoning Inspector report for Brad Harris. There have been 9 single family home permits, totaling 49 for this year. There have been 170 permits this year.

Mrs. Evans had a resident reach out asking for a blessing box to be installed at the Park. This would be of no cost to the Township. It will be for nonperishable foods accessible to anyone in need. Another resident suggested a message board.

The walking path signs were delivered this morning. Mrs. Evans will give Mr. Embry direction instructions where they will go.

There was a special meeting last week about the restroom project. The proposal should be ready next week. There will be a design to revamp the picnic shelters.

Mrs. Evans gave the Mt. Holly Lane property transfer update. The re-plat is complete and will be submitted to the County tomorrow for review.

Republic Services resumed large item pickups this week. Mrs. Evans thanked the residents for cooperating. There have been at least 12-15 dumpsters filled. Mrs. Evans gave a big thank-you to our Service Dept. for keeping the dumpsters in order.

Mrs. Evans gave the COVID-19 update. The staff was given guidance on mask wearing when interacting with the public, etc. Common sense judgment will be used when operating equipment, weather changes, etc. It is recommended the building, any sporting areas, playgrounds, etc. will stay closed according to State guidelines. Shelter rentals and community center rentals are cancelled through May. Money has been refunded for those. Scheduling is taking place for June.

Concerning Charmalee Drive, the commissioners are setting a public hearing for June 10 to hear our request to rename the part of Charmalee Drive off SR132. Mrs. Evans will send letters to the residents of Virginia Drive notifying them of the hearing.

Mrs. Evans gave an Amelia update. Any future bond statements on the maintenance building should come to the Township.

The Working Group met on April 20. The summary of that meeting is posted on our home page. The State Auditor has determined the two townships cannot use proceeds from the sale of real and personal property to pay off Amelia's debt based on the Ohio Revised Code and existing statutes.

Mrs. Evans gave an update on the CUC annexation. There is a public hearing set for June 3 to hear the case for regular annexation.

## DEPUTY REPORT

Mrs. Evans gave Deputy Kidder's April crime report. There were 112 offense reports taken. Overdoses were 3, which is down from March. Mrs. Evans will request reports from Union Township about the overdose numbers from the Counseling Center in Amelia. There were 2 burglaries in April. There was 1 breaking and entering in April.

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**NEW BUSINESS**

**Resolution 05-01-2020**

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 05-01-2020** as it relates to adopting the alternate funding method for the local government fund. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**Zoning Commission Appointment**

Mr. Parsons motioned the Batavia Township Board of Trustees appoint Ken Cowan to the Zoning Commission due to Jonathan Dannemiller’s resignation and furthermore advertise to accept applications for a Zoning Commission alternate member. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

**Maintenance Building Addition**

Mr. Parsons motioned the Batavia Township Board of Trustees approve the addition of the maintenance building and property located at 3607 Burnham Woods Drive to the township’s capital list as it relates to the Tax Increment Financing Agreements and Letter of Understanding with Clermont County, and further authorize the Township Administrator to submit the updated project list to the Clermont County Commissioners on behalf of the Board of Trustees. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**Legal Clarification Request**

Mr. Perry motioned the Batavia Township Board of Trustees approve Brenda Wehmer, legal counsel, to request clarification from the Ohio Tax Commissioner on the timing of the collection of the tax levies for the former Amelia Village, Townships, and Fire District as it relates to the village dissolution and collection of real property taxes, and furthermore authorize the Township Administrator and Law Director to approve the letter on behalf of the Board of Trustees. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

**Vacation Time**

Mr. Perry motioned the Batavia Township Board of Trustees approve one week of vacation to Caleb Wardlow and then one week with the first payroll in September. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

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## PUBLIC COMMENTS/DISCUSSION AMELIA VILLAGE

Renee Gerber made comments about the Amelia Village dissolution.

Tim Rosser spoke about the Amelia Village dissolution.

Holly Baker spoke about the Amelia Village dissolution.

## ADJOURNMENT

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 7:27 p.m.



Jim Sauls,  
Chairman



Jennifer Haley,  
Fiscal Officer