

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10/148

March 2, 2020 - REGULAR SESSION

Held _____ RECORD OF PROCEEDINGS _____ 20 _____

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for a regular session at 6:00 p.m. Monday, March 2, 2020, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Sauls, Mr. Perry, and Mr. Parsons. Also present were Jennifer Haley, Fiscal Officer, Adele Evans, Township Administrator, Denise Kelley, Zoning Administrator, Brad Harris, Zoning Inspector, Ken Embry, Service Dept. Director, and Deputy Kidder, Clermont County Sheriff's Department.

APPROVAL OF AGENDA AND MINUTES

Mr. Perry motioned the Batavia Township Board of Trustees approve the March 2, 2020 agenda as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve the minutes of the January 22, 2020 special joint meeting with Pierce Township Board of Trustees; and February 2, 2020 regular meeting as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

FINANCIAL REPORTS

Ms. Haley gave the February financial reports.

Mr. Parsons motioned the Batavia Township Board of Trustees approve the February financial reports as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

LAW ENFORCEMENT REPORT

Deputy Jesse Kidder gave the February 2020 Batavia Township Crime Report. Batavia Township Deputies took 136 offense reports which is a 15% decrease from January. The highest crime offense was theft at 24. The deputies answered 433 calls for service. They assisted other departments 23 times. There were 143 business checks. There were 2 overdoses. A total of 370 reports were taken for Batavia Township, and 11% was for Amelia.

ZONING ADMINISTRATOR/INSPECTOR REPORT

Denise Kelley, Zoning Administrator, gave the February permit activity, including the BZA and Zoning Commission. There were 13 single family permits. The site plan for Ulrey's Run subdivision has no need for a zone change.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

20

Brad Harris, the Zoning Inspector summarized the permit activity. There is a violation issue/nuisance abatement at 3335 SR 222.

SERVICE DIRECTOR REPORT

Ken Embry gave the salt use update. We've gone out 9 times using only a total of 118 ton.

The mulch in the Township dog park is an issue, and there is a need for walking trail repairs.

The no parking signs in Whispering Trees subdivision have been purchased and installed. There are about 32 signs.

There is a potential resident concern about a Chapel Woods Drive island.

The cemetery mowing contract is up for renewal.

Mr. Embry discussed with the Trustees the picnic shelter stonework and upgrading.

TOWNSHIP ADMINISTRATOR REPORT

Adele Evans gave an update on Amelia. We met with the State Auditor about the dissolution. The municipal income tax will be ending.

Concerning IT, the server has been installed. No major issues were seen.

Adele gave an update on the CORE Risk Services/the Cincinnati Bell Fiber line damage. An offer was made and Dave Frey will give an update.

The West Clermont Soccer Club's first game is April 11th. They may purchase new goals, lighter and easier to move. Someone is interested in operating the concession stand for the spring, summer, fall seasons, Leah and Chris Savage. The soccer association is requesting they be allowed to pay for two port-o-lets for two seasons. The Trustees agreed.

Ms. Evans recommended renaming Charmalee Drive off SR 132 as there are no addresses associated with the name. The recommendation was Clementine Court.

Mrs. Evans recommended changing the Trustee Regular meeting dates to the first Tuesday of each month except April, August, and November.

There are two travel requests for elected official/staff travel.

There is a rate change request for McBride Dale Clarion for Jonathon Wochoer.

The annual Back the Blue Rumble car show will be 8/1/2020 and the rain date is 8/15/2020.

PUBLIC PARTICIPATION

Lonnie Winkler, 1362 Mt. Ash had questions about the cemetery mowing contract and the garbage contract. October 2023 is when the trash contract expires.

Michele Balside, 13 Bobwhite Ct. spoke about the Christmas Parade. She is in charge of the Committee.

Holly Baker, 32 Church St, #12, spoke about the income tax and old house.

Paul Tiemen, 6980 SR 125, thanked the Township Trustees, and especially Ken Embry for all he does for our roads.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20_____

OLD BUSINESS

Resolution 3-01-2020 – Charmalee Drive (T-526) Name Change

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 03-01-2020** requesting the Clermont County Commissioners rename Charmalee Drive (T-526) (portion off State Route 132) to Clementine Court, which will eliminate any confusion relative to having two Charmalee Drives in Batavia Township. Mr. Parsons seconded the motion. Mrs. Evans will submit this to the County Commissioners, and the residents on Virginia Drive will receive notification. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

NEW BUSINESS

Resolution 03-03-2020 – Adoption of Permanent Appropriations for 2020

Mrs. Evans went over the appropriations in detail.

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 03-03-2020** relating to the 2020 Permanent Appropriations, totaling \$3,698,892.00 as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Clermont County Sheriff Law Enforcement Contract

Mr. Parsons motioned the Batavia Township Board of Trustees authorize the first half payment of the 2020 contract with the Clermont County Sheriff for law enforcement per our three-year contract in the amount of \$344,034.90. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

Resolution 03-02-2020 – Authorizing Abatement, Control or Removal of Vegetation, Garbage, Refuse, or Debris

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 03-02-2020** for the abatement, control or removal of vegetation, garbage, refuse or debris for Parcel Identification Number 032019K074., located at 3335 State Route 222. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

Meeting Date Change

Mr. Sauls motioned the Batavia Township Board of Trustees change its regular monthly meeting day to the first Tuesday of each month for Calendar Year 2020, except for August and

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-326-6094 FORM NO 10148

Held _____, 20_____

November, which will be the first Wednesday of those two months. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Travel Requests

Mr. Parsons motioned the Batavia Township Board of Trustees approve the travel request of Batavia Township Service Director, Ken Embry, to attend the 2020 North American Snow Conference in Cleveland, Ohio to be held April 19-22, 2020, and authorize the payment of all reasonable expenses associated with the conference including registration, lodging (3 nights), and meals, estimated not to exceed \$1,300.00. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the travel request of Jennifer Haley, Fiscal Officer, and Adele Evans, Township Administrator, to attend the 2020 Ohio Auditor of State's Local Government Officials training to be held April 7-9, 2020 in Columbus, Ohio, and authorize the payment of all reasonable expenses associated with the conference including registration, lodging (2 nights), mileage, and meals, estimated not to exceed \$2,000.00. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

Sullivan Services Grass Mowing

Mr. Parsons motioned the Batavia Township Board of Trustees approve Sullivan Services proposal for grass mowing for Batavia Township cemeteries in the following amounts per cut: Odd Fellows \$120.00; Greenbriar \$50.00; Lucy Run \$180.00; Olive Branch \$245.00; other cemetery \$65.00, contingent on receiving Bureau of Workers' Compensation certificate, W-9 form and liability insurance certificate, and furthermore authorizing the Township Administrator to execute contract for subject services. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Hourly Rate Change

Mr. Perry motioned the Batavia Township Board of Trustees approve the hourly rate change for Jonathan Woche, Principal with McBride Dale Clarion to \$115.00 per hour, effective immediately, per the letter dated February 17, 2020. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

Dump Truck Payment

Mr. Parsons motioned the Batavia Township Board of Trustees approve payment No. 2 of 4 to Peoples Bank in the amount of \$29,753.11 for the 2017 Kenworth T370 dump truck, retroactive to February 26, 2020. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Resolution 03-04-2020 Amelia Debt Payment

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 03-04-2020** which acknowledges and does not object to the payment by the Village of Amelia, through its fiscal officer, the following debts of the Village of Amelia in full: 1) 2015 Road/Kroger TIF General Obligation Bonds; 2) 2019 Administration Building General Obligation Bonds; and 3) 2016 Union Township CIC Note and Mortgage in full. Mr. Parsons seconded the motion. There was discussion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Legal Services Rendered Payment

Mr. Perry motioned the Batavia Township Board of Trustees approve payment for Nichols, Speidel & Nichols File No. 13418 for services rendered in the amount of \$5,810 as it relates to legal services for the Amelia dissolution for January 16, 2020 through February 14, 2020. Mr. Parsons seconded the motion. There was discussion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Village of Amelia Payment

Mr. Perry motioned the Batavia Township Board of Trustees approve payment to the Village of Amelia in the amount of \$73,400 related to the 2015 Public Works General Obligation Bonds, and furthermore authorizes the Township Administrator to execute any required documents after approval by legal counsel. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Pierce Township Board Reimbursement

Mr. Perry motioned the Batavia Township Board of Trustees agree to reimburse the Pierce Township Board of Trustees fifty percent (50%) of the Dinsmore & Shohl attorney fees associated with the Amelia dissolution and debt repayment issues that affect both townships. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-326-6094 FORM NO. 10140

Held _____ 20____

Annual Membership Dues SWOP4G

Mr. Perry motioned the Batavia Township Board of Trustees authorize payment of annual membership dues for Southwest Ohio Purchasers for Government (SWOP4G) for calendar year 2020 in the amount of \$35.00. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried


Special Meeting Date

Mr. Perry motioned the Batavia Township Board of Trustees set a special meeting date of March 4, 2020 at 3:30 p.m. at the Batavia Township Community Center to discuss pending litigation regarding the Amelia dissolution and CORE Risk Services, and direct the Township Administrator to provide the required public meeting notices. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Parsons motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 7:56 p.m.


Jim Sauls,
Chairman


Jennifer Haley,
Fiscal Officer