

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for a regular session at 6:00 p.m. Monday, August 5, 2019, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Ken Embry, Service Dept. Director, and Deputy Kidder, Clermont County Sheriff’s Department.

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the August 5, 2019 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the July 8, 2019 regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

FINANCIAL REPORTS

Ms. Haley gave the July 2019 financial reports as presented.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the July 2019 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

LAW ENFORCEMENT REPORT

Deputy Jesse Kidder gave the July 2019 Sheriff report. There were 166 reports. There was an 8.4% increase in offense reports. The highest crime types of reports were drug offenses and property crimes. There was a 23% increase in activity in Batavia Township. Batavia Township Deputies took 104 reports of the 166. Of the 267 incident reports, and the Deputies took 226. Stolen property recovery totaled \$895.

PUBLIC PARTICIPATION

Mr. Parsons introduced Andy Kutcha, Clermont County Office of Economic Development, who spoke about the Stream Side R.I.D. and the Batavia Village.

REPORTS OF THE ZONING ADMINISTRATOR/INSPECTOR

Denise Kelley, Zoning Administrator, gave her July report which included the BZA and Zoning Commission updates. She presented a new zoning map after May 2017. This past month there were 54 misc permits issued. There were 13 single family home permits, totaling 96 this year.

Mr. Parsons gave the Zoning Inspector report for Brad Harris. The 4307 Gary Lane property is a safety issue.

REPORTS OF THE SERVICE DIRECTOR

Mr. Embry gave an update on the 2019 Road Paving Program. The projected has been started and Crosspointe full depth repairs have been completed.

Courtesy Lane in Pleasant Acres is noncompliant with the basketball goals. The area is so bad a resident cannot get out of his driveway. The Township is abiding by the Ohio Revised Code.

There was a 30 minute break from the meeting for a dedication.

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons gave an update on the dog park signs. They should be available next week. The park is getting quite a bit of use.

We received a grant from Sam’s Club for the Reds Rookie Success League.

The Veteran’s Service Commission had their first annual picnic here 2 weeks ago. They would like to have it here again next year.

There was a letter received from the Afton VFW, Greenbrier asking for funds.

Mr. Sauls motioned the Batavia Township Board of Trustees provide the VFW with \$300. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Parsons provided the Trustees a copy of the 5 year capital improvement plan for the waste water and water systems by Clermont County.

TQL was occupying some office space in Batavia Township. They will be relocating the employees to Union Township when their new building is built.

The Chamber of Commerce is having their Board of Advisors Meeting and tour at the Huhtamaki Plant. One of the Trustees will attend the meeting on Thursday, September 12th at 8 a.m. We need to RSVP by September 5th.

We received a letter from Cincinnati Bell for damages on 2067 Ellick Road on March 21, 2018. Mr. Embry explained.

OLD BUSINESS

The Bill Brewer Memorial looks very nice.

The Village of Amelia will be on the ballot in November. Additionally the possible dissolution of Newtonsville will be on the ballot as well. Mr. Parsons will meet with the State Auditor and Pierce Township next week.

Mr. Dowdney spoke about the Frisbee golf plans.

Mr. Parsons, Mr. Sauls, and Mr. Embry met with Bob Griewe last Friday about the potential spray park designs. There was discussion about cost, labor, etc. A plan must be in place before October 1st so Mr. Parsons can complete the application for the Clermont County Park Grant.

NEW BUSINESS

There was a Township resident complaint about sound released from Auto Temp. As this is not a zoning issue, Mr. Parsons will reach out to Auto Temp to try and mitigate the issue.

Mr. Parsons suggested going into Executive Session about the Streamside TIF.

ACCEPTANCE OF ROADS

Mr. Sauls motioned the Batavia Township Board of Trustees accept Twin Gate Run (0.247) and White Blossom Court (0.032) into the Township road system effective immediately. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

RESOLUTION 08-01-2019 No Engine Brake

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 8-01-2019** as it relates to asking ODOT to install No Engine Brake signs which will be purchased by Batavia Township on westbound SR 32. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

LAW ENFORCEMENT PAYMENT CONTRACT

Mr. Dowdney motioned the Batavia Township Board of Trustees approve payment of the second half 2019 Law Enforcement in the amount of \$290,729.54. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

ENGINEERING STUDY

Mr. Dowdney motioned the Batavia Township Board of Trustees approve contracting with Choice One Engineering to provide engineering drawings and a cost estimate for improvements to Olive Branch Stonelick Road/Ross Road intersection at a cost of \$3,550.00 Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

LAWN IRRIGATION APPROVAL

Mr. Sauls motioned the Batavia Township Board of Trustees approve extending sprinkling to the Bill Brewer Memorial Garden with Creech Liquid Lawn at a cost of \$3,300.00 Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

CEMETERY PAYMENT

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the third installment payment to Batavia Union Cemetery at a cost of \$4,000.00 retroactive to August 1, 2019. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

RESOLUTION 8-02-2019

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 8-02-2019** as it relates to certifying to the Clermont County Auditor the cost of \$305.00 for abating a vegetative nuisance at 23 Hitchcock Lane, Amelia. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

EXECUTIVE SESSION

Mr. Sauls motioned the Batavia Township Board of Trustees go into Executive Session to discuss personnel issues and legal matters. Mr. Dowdney seconded the motion at 8:12 p.m. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

REGULAR SESSION

Mr. Sauls motioned the Batavia Township Board of Trustees go into Executive Session to discuss personnel issues and legal matters. Mr. Dowdney seconded the motion at 10:58 p.m. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

SALARY ADJUSTMENT

Mr. Sauls motioned the Batavia Township Board of Trustees approve increasing Steven Tyminski's salary by \$1.00 to \$20.57 per hour for his acquirement of his Class A CDL effective the next pay date of 8/22/19. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve increasing Brad Harris's salary by \$1.50 to \$19.54 per hour effective 8/22/19. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Perry seconded the motion. Meeting adjourned.

Randy Perry,
Chairman

Jennifer Haley,
Fiscal Officer