

February 5, 2018 – REGULAR SESSION

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for a regular session at 6:05 p.m. Monday, February 5, 2018, at the Batavia Township Community Center.

**CALL TO ORDER**

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Ken Embry, Service Director, and Deputy Dowers, Clermont County Sheriff’s Department.

**APPROVAL OF AGENDA AND MINUTES**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the February 5, 2018 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the January 4, 2018 regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

**FINANCIAL REPORTS**

Ms. Haley gave the January financial reports as presented.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the January, 2018 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the 2017 year-end reports as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

## **Cemetery Deed**

An Oliver Branch Cemetery transfer deed for four graves for Ronald and Pat Benning was presented to the Trustees for signature.

## **DEPUTY REPORT**

Deputy Brian Dowers gave the January 2018 report for Batavia Township. Recovered property totaled \$810. The overdoses were down to 1 for January. There was 1 burglary offense.

## **PUBLIC PARTICIPATION**

Mr. Parsons introduced William Duff, a scout who is a Meadowlark Lane resident, was presented a community service plaque award for planting butterfly bushes, bird and bat boxes, rock beds for erosion.

Mr. Parsons introduced Hilda Knepp, Branch Manager of the Batavia Branch Clermont County Public Library. Ms. Knepp encouraged the residents to support the Library through library cards, participation in the various programs the library offers such as story time, book discussion groups, referrals for tax preparation, genealogy, and communication with the library board about keeping the library located in Batavia. Visit the [Clermontlibrary.org](http://Clermontlibrary.org) and view the ROI presentation.

Mr. Parsons introduced Paul Braasch, from the Solid Waste District, who spoke about recycling and getting it back for the community.

Mr. Parsons introduced Brent Ball, Rumpke representative, and Republic representative, John Minear. Mr. Ball spoke about the process and pricing of Rumpke. Mr. Minear spoke about Republic's bid process.

Brandon Moore, resident of Brookdale Court in Forest Glen, spoke to the Trustees about issues with the Fischer Home development. Several residents spoke about the situation. There was discussion.

There was a ten minute break, 7:55 pm to 8:05 pm.

## **REPORTS OF THE ZONING ADMINISTRATOR**

Mr. Parsons gave the January report, including the BZA and Zoning Commission. There were nine home permits compared to five last year.

Zone Pro is a program we use to track our zoning permits, gathering information. The company is sold out to IWork who offered to redo the Zone Pro. Mr. Harris is meeting with Miami Township and go through a presentation to see which direction Batavia would like to take.

## **REPORTS OF THE SERVICE DIRECTOR**

Mr. Embry gave his January report.

There were 13 salt events which included 18 rounds, using 550 tons of salt.

Mr. Embry posted surplus equipment for sale. The funds will be used for the ball fields.

## **REPORTS OF THE TOWNSHIP ADMINISTRATOR**

Mr. Parsons spoke about the Aggregation certification steps. There were two each public meetings for gas and electric.

The Salute to Leaders banquet will be Tuesday, May 1<sup>st</sup>.

The Winter Conference was this past week. Mr. Parsons and Ken Embry attended.

Mr. Harris is working on the baseball registrations.

## **DISCUSSION**

Mr. Parsons spoke about the TIF funds.

## **NEW BUSINESS**

### **CareWorks**

Mr. Sauls motioned the Batavia Township Board of Trustees approve CareWorks as our third party administrator for Workers Compensation for 2019 at a 48% discount for a total of \$710.00. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

### **Phase II Stormwater Fee**

This will be discussed at next month's meeting.

### **CLOUT Dues**

Mr. Sauls motioned the Batavia Township Board of Trustees approve payment of the 2018 CLOUT dues of \$200.00. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

### **Resolution 2-01-2018**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 2-01-2018** accepting the donation of a Cushman Haulster Model # 84058. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

**Resolution 2-02-2018**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 2-02-2018** declaring Cushman Haulster Model # 84058 as surplus and order it sold via GovDeals. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney                    yes  
Mr. Sauls                        yes  
Mr. Perry                         yes                                 Motion carried

**Mileage Reimbursement Rate for 2018**

Mr. Dowdney motioned the Batavia Township Board of Trustees set the mileage reimbursement rate for 2018 at 54.5 cents per mile per the IRS guidelines. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry                         yes  
Mr. Dowdney                    yes  
Mr. Sauls                         yes                                 Motion carried

**April Meeting Date Change**

Mr. Sauls motioned the Batavia Township Board of Trustees change the April meeting date to Monday, April 9<sup>th</sup> due to the Easter Holiday. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry                         yes  
Mr. Sauls                         yes  
Mr. Dowdney                    yes                                 Motion carried

**Salute to Leaders Nominee**

Mr. Sauls motioned the Batavia Township Board of Trustees nominate the Charles Nau Family for the Batavia Township Award for Salute to Leaders. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls                         yes  
Mr. Perry                         yes  
Mr. Dowdney                    yes                                 Motion carried

**Resolution 2-03-2018**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 2-03-2018** as it relates to adopting a plan of operation and governance for natural gas governmental aggregation. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney                    yes  
Mr. Perry                         yes  
Mr. Sauls                         yes                                 Motion carried

**Resolution 2-04-2018**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 2-04-2018** as it relates to adopting a plan of operation and governance for electric governmental aggregation. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

**ADJOURNMENT**

With no further business to come before the Board, Mr. Dowdney motioned to adjourn the meeting. Mr. Perry seconded the motion. Meeting adjourned at 8:34 pm.

Randy Perry,  
Chairman

Jennifer Haley,  
Fiscal Officer