

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:00 p.m. Tuesday, January 3, 2017, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, and Ken Embry, Service Director.

Chairman Nominations

Mr. Perry motioned the Batavia Township Board of Trustees nominate Jim Sauls as Chairman for the Batavia Township Trustees for 2017. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Vice-Chair Nominations

Mr. Sauls motioned the Batavia Township Board of Trustees nominate Randy Perry as Vice-Chairman for the Batavia Township Trustees for 2017. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

APPROVAL OF AGENDA AND MINUTES

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the January 3, 2017 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the minutes of the December 6th regular meeting and December 21st special meeting as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	

Mr. Dowdney yes Motion carried

Resolution 12-15-2016

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 12-15-2016** relative to transferring \$500.00 in appropriations in the general fund. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Sauls yes
Mr. Dowdney yes Motion carried

Resolution 12-16-2016

Mr. Perry motioned the Batavia Township Board of Trustees approve **Resolution 12-16-2016** relative to the transfer of \$100,000 from the corporate savings account to the Township's primary checking account retroactive to 12/26/2016. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Dowdney yes
Mr. Perry yes Motion carried

FINANCIAL REPORTS

Ms. Haley gave the preliminary December financial reports.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the preliminary December 2016 financial reports as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Dowdney yes
Mr. Sauls yes Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees accept the estimated resources proposal per sheet at a total of \$2,307,285. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes Motion carried

REPORTS OF THE SERVICE DIRECTOR

Mr. Embry spoke about the Batavia Lakes no parking signs. They have been completed.

Only 16.5 ton of salt has been used so far this season.

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley gave her end of year report, including a break-down of permits and violation notices.

December reports included the BZA and Zoning Commission. There is a spot open on the BZA for an alternate member.

DEPUTY REPORT

Mr. Parsons introduced Sean Schubert who gave his last report for the Township. He is receiving a promotion. Deputy Schubert will be missed. Captain Kamphaus will be the new Liaison and road patrol commander.

Sean gave the report which included 303 calls, 56 offense reports generated and 80 incident reports. They assisted other departments 30 times. There was \$3,115 recovered.

Captain Kamphaus spoke to the Trustees.

ZONING CASE OD-SP-16-02

Zoning Case OD-SP-16-02

Zoning Administrator Denise Kelley gave her report and Jonathan Woche presented the case and offered a summary. Mr. Ketan Patel is the applicant. The property is located at 4118 Curliss Lane. All modifications were taken care of with minor revisions. Mr. Patel spoke and asked for the Trustees to waive the sidewalk requirement.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Zoning Case OD-SP-16-02** to include waiving the sidewalk requirement. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons received notifications of two indigent burials in the Township. Moore Funeral Home will take care of them.

There are three applicants for the job posting.

Mr. Parsons presented the workshops available at the winter banquet.

A Pierce Township Trustee is looking to do an economic development study of the Route 125 corridor and would like Batavia Township's input. The area specifically starts around the Pierce Point Theater area going east.

The liability and property insurance renewal is due this February.

The new letterhead revision was shown to the Trustees. New stationery and business cards need to be made.

The CCTA winter banquet will be on Thursday, January 19th.

2017 Trustee Calendar

Mr. Perry motioned the Batavia Township Board of Trustees adopt the 2017 Meeting and event calendar as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

The nominations for Salute to Leaders are due 1/20/2017. Joseph Liotta will be the Township's nomination.

ADJOURNMENT

With no further business to come before the Board, Mr. Dowdney motioned to adjourn the meeting. Mr. Perry seconded the motion. Meeting adjourned at 7:14 p.m.

Jim Sauls,
Chairman

Jennifer Haley,
Fiscal Officer